

UNIVERSITY OF ALBERTA LIBRARY



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Report of the University Librarian 1966-1967



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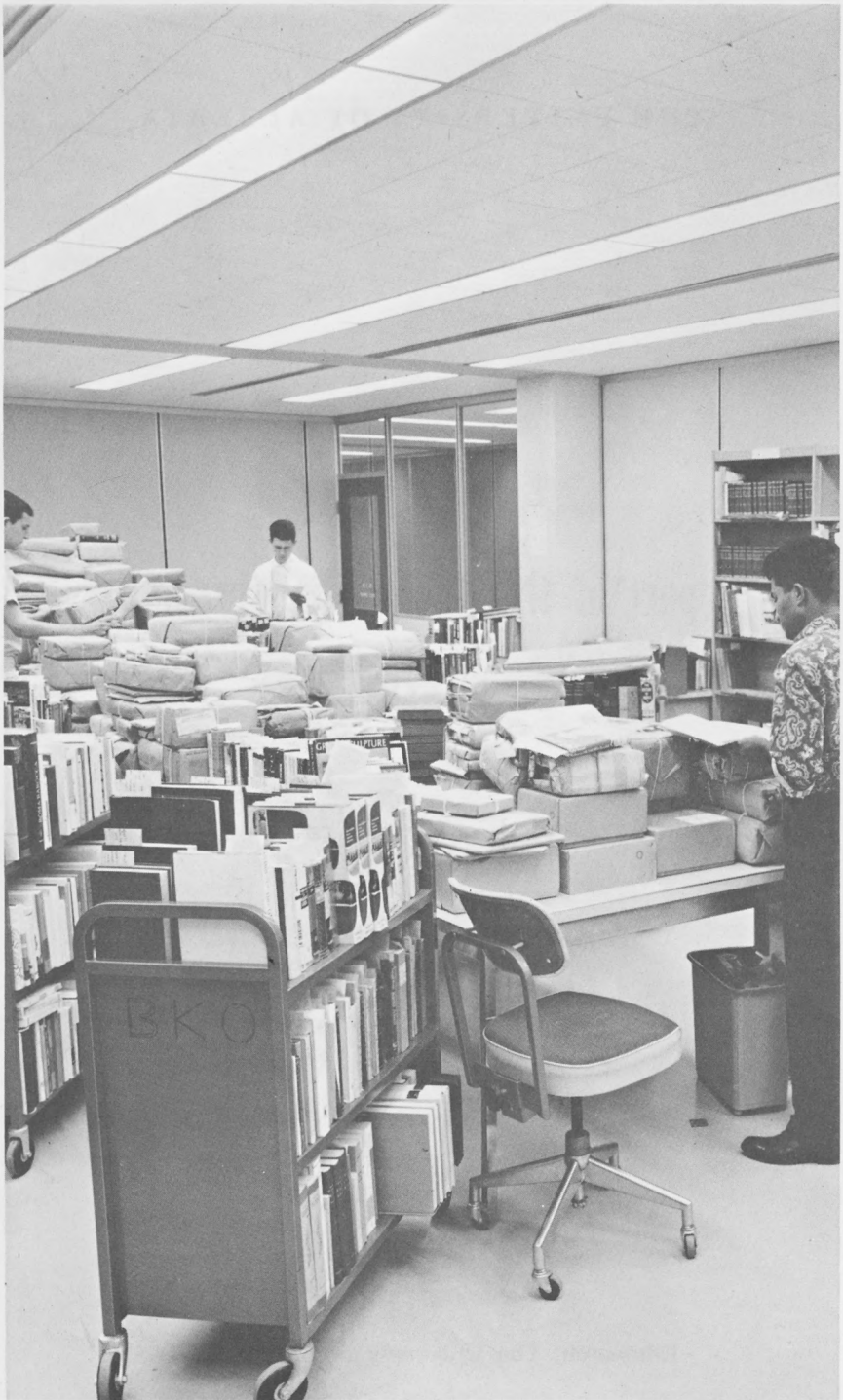
THE UNIVERSITY OF ALBERTA

**Report of the University Librarian
to the President**

For The Period

APRIL 1, 1966 TO MARCH 31, 1967

Edmonton, The University of Alberta 1967



Parcel Room — Incoming Books

LIBRARY
UNIVERSITY OF ALBERTA

COLLECTION BUILDING

"An Open Book proper" in the crest of the arms of the University of Alberta signifies the importance of the printed word in an institution of higher learning. The book is deserving of this paramount position in a year when over a hundred thousand volumes were added to our University Library. In the arms there are sun rays behind the book. Some academicians might profess to see in these rays the sun setting on the printed page as the principal medium for the transmission of knowledge; but surely it signifies the sun rising on a day when our library will be a great repository of knowledge attracting scholars from afar.

Acquiring and assimilating 101,519 volumes was not achieved without stresses on internal library organization, since this number represents an acceleration of the acquisitions programme by 31%. Each day of the year (based on the 5-day week) about 390 volumes came into the Library. The Processing Departments, with greater work loads requiring the assimilation of new staff, short of supervisors to train and oversee, hampered by many staff changes, cramped for space for efficient workflows, were under stress. Indeed, for the first time in our history, the Cataloguing Department was unable to cope with the intake of books. That our Processing Departments did not break under stress is a tribute to the loyalty and toughness of staff.

On our campus there must be recognition that the ambitious and ever-accelerating acquisitions programme will be brought up short unless there is a timely provision as required of additional library space.

The University of Alberta Library now holds 597,804 volumes, an estimated 175,000 items in the documents collection, and the rich resources of our micromaterials collection. A complete analysis of the 101,519 volumes added this past year is not possible because 15,519 remain in the cataloguing backlog. Of the volumes catalogued, 62,685 were monographs, 7,063 serials, and 15,688 periodicals. The total number of titles catalogued was 39,122. The Library added to the Documents Section 25,696 documents of Canadian, foreign, and United Nations origin, and to the General Sciences Department, 4,138 others. A breakdown of acquisition of micromaterials shows the following classes: microfilm, 2,840 reels; microcards, 6,523; microfiche, 1,466; and microprint, 8,494. The above represents 803 titles, but in series such as the Short Title Catalogue programme, individual book titles are not catalogued separately; the number of monograph titles in series was 10,083. The Education Library increased its holdings of filmstrips by 1,150. In the Reference Department materials added include 642 maps, 528 business reports, 610 university calendars, and 384 theses written at this University by the year's graduands.

The currency of a library's information depends in no small part on the strength of its periodicals subscriptions. The Library received 7,815 subscriptions and at the time of writing had a further 835 titles on order. The subscriptions include 143 to newspapers, which must make our Library the largest subscriber to newspapers of any university library in Canada. Newspapers account for 20% of the bulk of mail checked into the Periodicals Department each day.

Library acquisitions this year included four small collections worth special mention. An *Austriaca* collection of books of history and politics was purchased through the good offices of Dr. Helen Liebel-Weckowicz

of the Department of History. Some additional volumes were secured from the library of the Archbishop of Salzburg. A third collection contained most of the documents issued by the League of Nations. And, finally, the Library added a collection of 19th Century English "penny dreadfuls".

The notable feature of the Library's acquisitions programme this past year has been the contracting of large "blanket" orders. Since many major libraries are buying nearly everything currently being published in certain fields, the trend is toward the placing of blanket, or more correctly, dealer-selection orders for books currently being published in those fields of interest to an individual library. In June 1966 our Library placed an order with Richard Abel & Co. for all publications of American university presses, followed shortly by an order for all American publications in the field of Education. In November the arrangement was expanded still further by joining Abel's "all scholarly American books" programme. Our Library is also participating in the Publishers' Academic Library Service (PALS), a Canadian-based organization to supply the books of some ten leading English publishers. In January 1967 a trial order was placed with Hurtig's Book Store in Edmonton for all books published in English in Canada, by Canadians, or about Canadians.

As the Library's book fund becomes larger an increasing proportion is spent on retrospective publications—most of which are out of print. Searching for such materials requires persistence and ingenuity in the face of meagre returns. The Library undertook two positive measures to obtain desiderata. In October Miss Lilian Leversedge went to Britain to appraise two collections and to shop in secondhand bookstores. In March a bookseller with 30 years experience in London, Mr. L. E. S. Gutteridge, joined our staff. Prior to leaving England Mr. Gutteridge visited many book dealers with our desiderata lists. An indication that Alberta's acquisitions programme is not unknown in the book trade is that several dealers have visited the campus this past year; in fact two European dealers flew from New York and back again solely to visit our Library, Edmonton being the only inland city they touched down at on this continent.

Last year's report spoke of the establishment of a new department within the Library to provide assistance to teaching departments in the selection of specialized materials and in the building of rounded collections. Although the Selections Department was without a permanent head for much of the year, the checking of standard bibliographies against our holdings continued and guidance was given to several teaching departments. A member of the department, Mr. Gilbert Delplanque, at the turn of the year spent several weeks making a survey of our collection by subject area for the Study of Canadian Academic Libraries; the data collected will be useful in planning collection building. In the coming year it is hoped to strengthen this department by adding subject bibliographers.

The Library expended \$972,161 on materials in the fiscal year, and as of March 31st, 1967, had outstanding book orders to the value of \$151,255, and outstanding periodical back file orders of \$105,119. The Library spent \$116,144 on binding. The original book budget was \$868,000, plus a carry-over from the previous year of \$81,736; in February the Board of Governors gave the Library a supplemental grant of \$100,000.

In addition to university funds, the Library was in receipt of grants from the following sources. The Alumni Association presented the Library with a further \$6,000. The Friends of the University have set aside money to honor several professors emeriti of the Science Faculty; books as memorial volumes, to be suitably inscribed, are being selected and purchased. Mr. F. H. Peacock of Calgary gave the Library \$2,500 for the purchase of medical materials. The Faculty of Medicine, from special funds, made \$10,000 available for the purchase of the neurology collection, and an additional \$500 to establish the H. E. Rawlinson Collection of historical medical books. The College of Physicians and Surgeons of Alberta gave a further grant of \$5,000 to be used in supplying xerox service to medical doctors and to purchase sets and periodical files. The University of Alberta Hospital made a grant of \$5,000 for material and service for the John W. Scott Library in the hospital. At the very end of the fiscal year, in March 1967, the Canada Council gave the Library \$44,000 to strengthen our research resources.

All donors of books to the Library cannot be listed, but the presentation of the following collections is worthy of note. Dr. Yuichi Kurimoto continues each year to send a collection of Japanese books, mostly in English, from his country. Major Bruce F. MacDonald, a graduate of this University who was in command of the U.N. India-Pakistan Observation Mission, presented the Library with a collection of books given to him by Indian and Pakistani nationals during his tour of duty. Dr. W. H. Johns donated a number of books of Canadian poetry, a field in which the Library is collecting comprehensively. The Government of the Province of Quebec gave the Library 65 books in French written by Quebec authors.

USE OF LIBRARY MATERIALS

Though in this report the primacy may seem to be given to collection building, the justification for the Library's existence is the making of its resources available to readers. The total number of books borrowed for external use from the Library system was 546,980 volumes, an increase of 14% nearly identical to last year's percentage increase in circulation. Of this external circulation, the Undergraduate Library accounted for 24.3%, Cameron for 37.8%, Education for 33.6%, and other libraries for 4.3%. These figures bear out what is apparent by observation, that the Education Library is the most intensely used library on campus.

Internal circulation, that is books left lying on tables for re-shelving, in an open stack system has significance. The internal circulation was 514,601, an increase of 34%. Thus the circulation figures for external and internal use indicate almost two circulations per volume in the Library's collection.

A year ago the Library's Public Service Departments were pleased to report a decline of 58% in the number of recall notices sent to students, but this year recall notices increased by 42% to a total of 40,158. Since this is much greater than the enrolment increase of the university, other reasons must be considered. During the year, under pressure, the Library reduced the daily fine levy on overdue books from 25 cents to 20 cents, but this would not seem a sufficient reduction to explain the recall figure and further study must be made of this upward trend.

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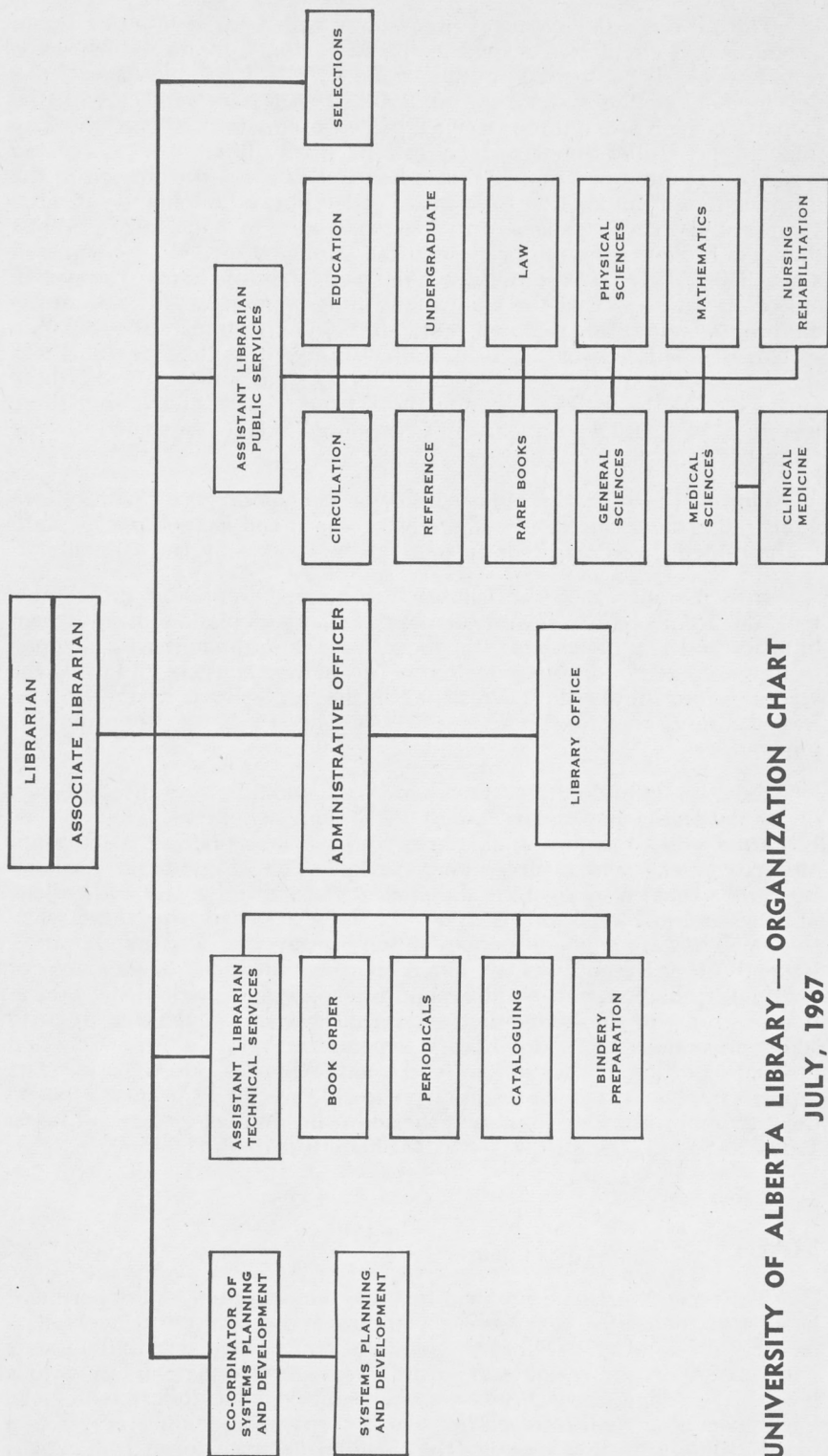
A new reading room, the Mathematics Library in Campus Towers, was opened when the Mathematics Department moved to its new location; ultimately, when an additional Physical Sciences building complex is constructed, this collection is to be reunited with the Physical Sciences collection. As the teaching buildings on campus become more spread out geographically, there will be more pressure to open more departmental libraries or reading rooms; each such request must be critically examined by the Library Committee.

LIBRARY ADMINISTRATION

The last annual report noted the study of our library organization made in January 1966 by Dr. Stephen McCarthy and Dr. Richard Logsdon. Received early in the review year, their report was studied by the Library Committee and the Library Administration. It made nine recommendations on the administrative relationships of the libraries; eight recommendations on internal organization; six recommendations on the development of library resources; two recommendations on the operation of Technical Services; four recommendations on service to readers; two recommendations on the staffing of the libraries; the same number on budget and finance; four on library buildings; five on automation; and two relating to a school of library services. Basically, the recommendations stressed the need to appoint more senior administrative assistants to plan and direct the ambitious acquisitions programme proposed for our Library.

The Library Administration has reorganized the administrative structure of the Library and has made appointments as suitable people became available. The following will be the administrative pattern effective July 1, 1967. The Library Consultants recommended that an Associate Librarian be appointed to work closely with the Librarian in planning and administering and to deputize in his absence; Mr. G. G. Turner has been promoted to this position. The Consultants recommended the appointment of a number of Assistant Librarians and in line with this recommendation, Mr. Denys Noden has been promoted to the position of Assistant Librarian for Technical Services, and Mr. Mohan Sharma to Assistant Librarian for Public Services. The Consultants stressed the importance of planning in a rapidly developing library system, and the need to plan for future automation; the newly created position, Co-ordinator of Systems Planning and Development, will be filled by Mr. Noel Johnson. In the Library Office, Mr. Rod Banks has been appointed Administrative Officer with responsibility for business aspects of the Library's operation. The Library Administration recognizes that the Library must take over the major responsibility for selecting library materials; a corps of subject specialists, the first appointment to be made in July, will be built up in the Selections Department.

During the year there has been discussion of automation and information retrieval. At the suggestion of Mr. G. G. Turner the University became a member of EDUCOM. Dr. Hanson, Chairman of the Library Committee, organized a university-wide committee on automation and information retrieval which held three meetings. Two internal library committees were formed, one to study the possible application of automation to library operations, the other to study the feasibility of information retrieval in our Library. These latter Committees carefully reviewed the literature and debated possible applications to our Library.



UNIVERSITY OF ALBERTA LIBRARY — ORGANIZATION CHART
JULY, 1967

The Library's development programme called for the setting up of an automated circulation system in the Education Library, which when tested would be extended to the whole of the Library system. The development of the system was undertaken as a joint project with the Department of Computing Science. The programming and the key punching of I.B.M. bookcards began in April 1966. The automated system went into operation in December, but as is not uncommon in the introduction of automation to libraries (since library automation is more complicated than is generally realized) our system had "bugs". While these could have been removed, with the imminent arrival on campus of a new 360-67 I.B.M. Computer it was deemed advisable to take the system out of operation so that the analyst and programmers could concentrate on programming for the new computer. The automated circulation system is scheduled for the Education Library in September 1967, and should be operational in the Cameron Library shortly thereafter. Tribute must be made to the co-operation the Library has received from those members of the Department of Computing Science assigned to the project.

During the year the major problems confronting the Library Administration, as discussed elsewhere, were space and lack of trained staff. Both problems were particularly acute in the Processing Departments.

In September 1966 the Library Freshman Orientation Programme took the form of the showing of colored slides depicting the different libraries and reading rooms; the slides were co-ordinated with a taped lecture prepared under the direction of Mr. Sidney Harland and using the voices of four library staff. Presented in the Study Room of the Rutherford Library, the illustrated lecture proved to be a very popular innovation.

Early in February the Canadian Academic Libraries Study Team under the leadership of Dr. Robert B. Downs visited the campus. The Librarian was a member of this team and was absent from the Library alternate weeks over a three-month period. The terms of reference of the Study Team were to study the present state of university and college libraries and make recommendations for the next decade—a period when there will be a tremendous increase in the pressures on academic libraries. Recently the Executive Committee of the Canadian Association of Graduate Schools reported on expenditure requirements and the escalation of grants in the humanities and social sciences, and came up with some projections of future library expenditures on the "research and graduate portion of humanities and social sciences" in Canada. The report estimates that 50% of library expenditure by 1970-71 will be on this portion of libraries, and gives the following figures for expenditures: 1964-65—\$1,831,000; 1970-71—\$46,000,000; 1975-76—\$84,000,000.

STAFF

The most worrisome problem for the administration and department heads throughout the year has been finding and retaining sufficient staff to carry on an effective library operation, and particularly finding staff with experience or training requisite for supervisory posts at various levels. Our department heads were like army commanders who have been given objectives to reach but whose corps were below strength and mostly filled with raw recruits; they had to advance toward objectives



Data Recording — In Library Automation Programme



which were unobtainable and to suffer criticism for not reaching them. The staff problem was most acute in the Processing Departments where staff require extensive training to be effective, and where a staff shortage in one area stops the advance on another front in what by the nature of the work must be a carefully co-ordinated forward movement.

In the area of non-professional staff the Library created 49 new positions, to bring the total number of these positions up to 175. Even had all former staff remained within the Library for the year, the training and assimilation of a 39% increase in staff would have created problems. However, the Library suffered 80 resignations of non-professional staff, and the replacements had to be trained at various times during the year; this turnover was 47%, down from the 55.6% of the previous year. As an example of the staff training problem, in one department, Periodicals, the staff complement was increased from 11 to 16 persons. During the year 12 persons resigned, and 17 new people were appointed to positions where the intricacies of bibliographic control of periodical literature must be mastered. What with training staff for newly created positions or as replacements for staff who left, it is remarkable that the Library operated at all.

In November the Library advertised for trained library staff in Britain. The Librarian flew overseas to interview the persons who responded, and in consequence several people have been hired.

The Library budget provided for 59 professional positions, of which 21 were either new or unfilled from the previous year. Unfortunately, the Library made only 11 appointments and suffered nine resignations, so that the net gain was two librarians. Again the greatest shortage of professional staff was in the Processing Departments, and particularly Cataloguing.

The Library appointed one new department head, Mr. David Emery, Order Librarian, who had held the same position at Edinburgh University. Other appointments to the professional library staff were the following: Miss Karen Cha; Miss Muriel Coombs; Mr. Malcolm Duncan; Miss Marjorie Howell; Miss Katherine Munroe; Mrs. Vijay Parkash; Miss Mary Pert; Mrs. Jeannette Pynch; Miss Audrey Swanson; Miss Jean Wu.

Resignations from the professional library staff were as follows: Mr. Michael Bulmer; Miss Muriel Coombs; Miss Elizabeth Fox; Mrs. Gail Grout; Mrs. Natalie Lytwynec; Miss Helen Smith; Mrs. Margaret Voice; Miss Siew-Pun Yee. In addition, Mr. Sidney Harland, Assistant Librarian in charge of Public Services, left to accept the headship of the library on the Regina campus of the University of Saskatchewan.

LIBRARY SCHOOL

Last year's annual report made reference to the steps taken to establish a School of Library Science on this campus. Suffice it to record that in January 1967, Miss Sarah Rebecca Reed was appointed director of the new school, and has arrived to take up her duties as this report is being written. The School is scheduled to open for the fall term of 1968.

SELECTIONS DEPARTMENT

As reported last year, a Collections Department was set up in 1965 under the direction of Dr. Gustave Hermansen. He left the department to return to teaching in June 1966, and during the remainder of the year the work was carried on by Mr. Gilbert Delplanque. Miss Lilian Leversedge took charge of the department at the end of the year under review. The purpose of the department—renamed the Selections Department—is to give guidance in the building of well-rounded subject collections, and to this end much of the work of the department has been the checking of bibliographies and the preparing of lists of desiderata.

Since its establishment the department has checked our holdings of over a dozen English authors, and three French authors, namely, Balzac, Flaubert and Stendhal. In the field of history, the American Historical Association's **Guide to Historical Literature** was checked against our holdings and correspondence undertaken with most English historical associations to obtain volumes missing in our collection. In the early part of the year the department concentrated on medieval French history and literature; a lot of work was done on Rabelais and a great deal of research done on the publications of the various French learned societies. The two main bibliographies in the field of anthropology were checked. The largest of the projects is that of sociology, still in progress, which involves checking eleven years of the **International Bibliography of the Social Sciences**. In the field of Canadian studies two projects have been entered upon: one was to check R. E. Watters' **Checklist of Canadian Literature and Background Materials, 1628-1950**, which has been completed; the other was a French-Canadian bibliographical project, emphasizing literature, which is continuing. Several smaller projects were also undertaken, and mostly completed.

ORDER DEPARTMENT

Miss Lilian Leversedge writes of the operation of the Order Department thus: "The mixture as before—for the 20th and last time—staff changes, staff shortages, operations held up because of difficulties in other areas of the Library. Withal, a record number of orders sent and received—more volumes added in one year than in the first forty, and more in most months than the total of the year 1953-54. The record receipt was in March, with 12,628 volumes received, the big month for orders was May, with 7,977 orders typed for 9,844 volumes."

During certain periods of the year a substantial backlog built up of requisition cards awaiting checking and ordering. Priority in ordering was given usually to items requested from secondhand book catalogues. A new system of coloured cards to indicate rush and priority handling was instituted, but as to be expected some teaching departments mark all requisitions as high priority; however, the system worked quite well, and prevented rush requests from being buried in the general backlog. It appears that, while temporary backlogs are inevitable considering the unevenness of faculty requests, these can be worked through in the course of the year.

The Department ordered 64,402 titles, an increase of 27%. Of those ordered 63,534 titles in 88,400 volumes were received. The number of

volumes received was up by 51%. In addition, the Library obtained 755 volumes as gifts, and another 711 volumes from various sources gratis. The Library placed 742 new standing orders, bringing the total to 3,502; of these latter 492 were transferred to the blanket orders placed with Richard Abel & Co. which are described elsewhere.

Tribute is paid to the long hours and devotion of Mr. Adam Kantautas, First Assistant, and special mention made of the work of three supervisory staff, namely, Mrs. Helen Marusyn, Miss Mary James, and Mrs. Jeannette Cholowsky.

In April 1967, Miss Leversedge terminated 21 years of service as Order Librarian. During these years she was responsible for the placing of orders for five-sixths of our collection, or half a million volumes. She has seen the Library's book fund grow from \$14,884 to \$1,050,000; the total Library budget from \$45,078 to \$2,764,360. Originally Miss Leversedge constituted the staff of the Order Department; in 1966-67 it had 36 persons.

CATALOGUING DEPARTMENT

Mr. Denys Noden, Chief Cataloguer, writes of the difficulties experienced by his department in coping with the quantity of books coming into the department.

"This has not been a happy year for the Cataloguing Department. Although the statistical summary attached shows that some 5,000 more volumes were processed than last year, it does not reproduce the accompanying creaking of the machinery. For the book budget it was estimated that a total of twenty cataloguers would be required. The department began the year with twelve cataloguers and in June, 1966, lost five through resignations. Over the twelve-month period the department had an average of ten and a half cataloguers rather than the twenty required, and it was only in March 1967 that the department regained the figure of twelve cataloguers with which it had begun the year. Matters were no better as far as clerical staff were concerned. Of twelve typists, only four have been on the staff for the entire twelve-month period and the turnover was such that it has required twenty-three individuals to maintain the nominal total. Since a new typist requires at least two months of training before she can produce a satisfactory volume of work, it requires no stretch of the imagination to understand how the efficiency of this section has been reduced. Moreover, the department relies almost entirely on the typing section to provide people with experience for other positions in the department such as added copies, corrections, and revising, but with the high turnover among the typists it has been impossible to fill some of the more responsible positions from the typing section.

While the condition to be aimed at is a steady flow of material through the department, every development this year has conspired to make this objective unattainable. Such a flow might be maintained if staff shortages in various sections could be arranged to coincide, but unhappily, this is rarely the case and the result is that bottlenecks occur. These are most difficult to deal with and most frustrating for the staff involved since, for example, heroic efforts by the typists to overcome arrearsages that have built up in their section mean only that the same



Cataloguing Department — Books in Process



problem will very shortly confront the revisers and after them the book-card inserters, and finally, the letterers.

Moreover, every development within the Library seemed to produce additional burdens for the Cataloguing Department. The blanket ordering of books, while it has enabled the Order Department to increase its output substantially, has not made any comparable economy available to the Cataloguing Department. The steps taken by the Library toward automation procedures, beginning with Circulation, have so far meant nothing but extra and from its point of view non-productive work for the Cataloguing Department—additional tasks for which the Cataloguing Department has not had the staff and the establishment of new procedures for which it can ill spare the time. Correction procedures have had to be redevised to take into account the machine readable shelf list being compiled and the processing of corrections was held up several months for want of the computer programme for which they had to be tailored. The punched book-cards to be used in the automated circulation process are computer produced, but the task of inserting each in its respective book as far as new material is concerned fell to the Cataloguing Department. This procedure at its best has added a week to the processing time for books and has made it necessary to embody a delay period into the routine for filing catalogue cards. Unfortunately, it has rarely been at its best and holdups in the production of book cards have produced the most monstrous gluts of books and trucks which would have otherwise been ready to leave the department.

Under these conditions, it is scarcely surprising that for the first time in this Library the number of volumes processed has fallen short of the number accessioned by some 15,000 volumes. This had been anticipated during the course of the year and in February procedures were put into effect whereby certain material is shipped to the Rutherford Library where it is shelved in accession number order. By the end of the year only about 2,000 items have been placed in this backlog pool chiefly because even a backlog requires staff to handle it. What is surprising is that the excessive volumes accessioned over volumes produced should be not more than 15,000 since this was the absolute minimum estimated and no credit is too great for those members of the department who over the last twelve months have struggled with crisis after crisis while their surroundings rapidly took on the aspect of a disaster area."

In concluding his report, the Chief Cataloguer points out that if the two and a half million volume collection projected for 1975 is expected to be catalogued, this entails an output from the Cataloguing Department of 1,000 volumes per day, and that it is difficult to understand how this figure is to be achieved unless trained staff in adequate numbers can be recruited and retained.

The department processed 69,748 volumes, of which 62,685 were monographic. The number of titles of micromaterial processed was 728. The department produced and filed 377,300 cards.

PERIODICALS DEPARTMENT

Mr. Eugene Olson, in his annual report, states that a maxim in the field of biological evolution is that the test of success is survival, and certainly this has been true of the Periodicals Department in the year



Periodicals Department — Incoming Journals

under review. It has survived three major backlogs of work, the many staff shortages and resignations, and an expanding acquisitions program.

In the current subscription and check-in section, at the end of the year, 7,815 periodicals were being received while another 835 new titles were still on order. The total number of additional periodicals ordered during the year was 1,570, mostly by subscription, but 41 by exchange and 168 as gifts. The total value of invoices passed for payment for periodical subscriptions was \$110,528.99. Another \$3,743.00 worth of invoices were charged against the John W. Scott Library Trust Fund. Journals published on our campus have been used for exchange purposes. Recently an agreement was negotiated whereby the office of the **Alberta Journal of Educational Research** would distribute copies of the journal to exchange institutions on our behalf, and charge the Library. A count taken of incoming journals on certain days during the year enabled the section to arrive at a daily average which was projected into a yearly total for an estimated 113,400 separate items. About 20% of the bulk of material handled each day consists of newspapers, though this type of publication represents only 2% of our orders. With the new lock-in-chain flags in our Kardex files, closer watch can be kept on receipt of expected issues.

The back orders section placed a total of 2,579 orders for back issues and files of journals to an estimated value of \$273,616.08; at the end of the year orders to the extent of \$105,119.50 were still outstanding. As has been indicated elsewhere, the major purchase of the year was the collection of neurology journals at the cost of about \$70,000.00.

The cataloguing output for the year consisted of 970 titles receiving temporary cataloguing, and 1,091 titles receiving permanent cataloguing prior to being prepared for binding. The addition of a full-time cataloguer near the end of the year has improved the prospect of preventing backlogs, though there is at present a backlog of items awaiting permanent cataloguing. The added copies operation increased its output during the year and actually worked itself out of a 1,500-volume backlog of unprocessed material which had accumulated during the summer of 1966. A special project undertaken and completed in recent months was to insert into the periodicals holding record all periodicals on microfilm held in the Special Services Area of the Library. Much more non-English material is being catalogued than in the past as now one out of every three subscriptions is in a foreign language.

The gifts, exchanges and duplicate disposal section since September has sent out 66 cartons of duplicate material to other libraries and 19 shipments were sent to the United States Book Exchange. In addition, the Library has sold some duplicate material. We also shipped approximately 600 volumes of duplicate material to the University of Calgary. A total of 133 books and 1,742 periodical issues were acquired on exchange.

The circulation section reports that the number of titles housed in the Periodicals Reading Room increased from 1,762 to 1,961 during the year, with another 515 titles expected shortly.

In analyzing the year's operation the Periodicals Librarian writes that in spite of the inconvenience of dislocation due to staff shortages, most sections were able to operate effectively. All the projects mentioned in the report of the previous year as planned for 1966-67 were brought to completion, except the precataloguing of the neurology collection.

RARE BOOKS AND ARCHIVES DEPARTMENT

Miss D. I. Hamilton in her report says that the tide of books coming into the Library has caused a "ground swell" which has reached even the Rare Book Room. The collection was enhanced by the addition of 423 volumes, with another 190 awaiting cataloguing. The Salzburg Collection which has not yet been processed also contains many volumes which will find a home in the Rare Book Room. Another 170 books from our general stacks were deemed rare and transferred to the collection. The total collection now numbers 4,821 volumes; to the Archives Section 237 items were added.

A very satisfactory arrangement was worked out between the Order Department and this Department to sort out rare or uncommon books from among the books pouring in from antiquarian dealers all over the world; the routine prevents such books going in the general stacks instead of being routed to the Rare Book Room. While the cataloguing of rare books by the Cataloguing Department is of high standard, it is extremely slow since rare books receive low priority.

The Rare Book Committee met once, but the University Archives Committee did not meet during the year.

The major project over the winter was the cataloguing of Dr. A. C. Rutherford's pamphlet collection, among which some scarce items of

Canadiana were "discovered". The issue of **News from the Rare Book Room** containing a calendar of the "Alberta Folklore and Local History Collection" was very popular, and had to be reissued. Volume 2, No. 2 of the **News**, which appeared in October, listed additions to the collection over the previous year. In press as the annual report was being written is a catalogue of Western Canadiana contained in the Rutherford Collection.

BINDING PREPARATION UNIT

High commendation must be given to Mr. Alan Rankin and the staff of the Binding Preparation Unit for putting through a 52% increase in volumes with only one additional staff member. This feat was achieved by the binding staff voluntarily working overtime evenings for six weeks. The Unit sent 24,923 volumes to be bound. In addition, the department handled 75 repairs and 641 pambinds.

The budget for binding was \$116,000, an increase of 43% over the previous year. The average cost of binding journals was \$5.75 each, of books, \$4.25. The New Permanent Card system of recording journal volumes in process has eliminated many hours of useless sorting and filing. Consideration is being given to eliminating spine rubs by adopting a standard lettering for all journals.

MAIL INWARD AND OUTWARD

The increase in mail received and dispatched necessitated the addition of a second mail clerk to assist Mr. William Peters. The Library received 3,635 bags of mail, an increase of nearly 50%. This substantial increase is caused not only by more book parcels, but also because of the large number of periodical subscriptions placed during the year. Outgoing book parcels numbered 3,802, an increase of 1,150—a reflection of the greater number of interlibrary loan parcels being sent out to other libraries. The Library sent out 54,217 letters, 2,319 large envelopes, and 1,012 fine cards.

CIRCULATION DEPARTMENT

The Circulation Librarian, Miss Norma Freifield, gives the number of books in the humanities and social sciences circulated from the Cameron Library as 138,603, representing an increase of 18.7% over the previous year. The number of books circulated internally, as indicated by books left on study tables, was almost 89,000 volumes.

The most spectacular increase in the use of library material was in microforms; 21,532 were called for by readers as compared with the 1,735 items the previous year, and 353 two years ago; by type of material, nine-tenths of the use this year was of microcards. The number of persons who used the Library's microform readers increased by 81%. Since most of the material available in microform is of a research nature, this increased use reflects the growing amount of graduate work at the University.



Circulation Department — A Book Goes Out

The Special Services area copied 274,169 pages of library material on our xerox machines, an increase of 45% over the previous year. As formerly, a high percentage of the copies were of material from the Medical Library.

After a lapse of three years, the Department was able to fill the second professional position with the appointment of Mr. Malcolm Duncan to assist Miss Freifield. The Department compiled two bibliographies during the year which were favourably received by students and teaching staff. Members of the Department gave a number of lectures in library orientation.

REFERENCE DEPARTMENT AND DOCUMENTS

Miss Margaret Auxier, Reference Librarian, in her report states that some old trends continued and some new ones developed. Reference service is concerned principally with giving information about the library collection and direction in the use of its resources through answering questions and locating information for assignments and research projects. Over the desk and by telephone the Reference Department answered enquiries in excess of 11,350. But reference service is difficult to interpret in terms of statistics; for example, how can one measure the guidance given on such routine services as helping a student find an entry in a periodical index, or helping him to unravel the mysteries of the card catalogue, or the intricacies of a style manual? Assessing the use of reference materials is equally difficult since many users find their own answers and often return material used to its respective shelf or file.

The Reference Librarian, in referring to the space problems of the Department, states that Walt Whitman's comment "every cubic inch of space is a miracle" might be applicable to the Reference Reading Room. This year an extra range of shelving was installed, necessitating the removal of some seating.

The collection of University of Alberta theses was increased during the year by 384. Over 1,000 theses were used over the year, 404 of them being requests from other libraries and institutions. As in other years, the Department co-operated with the National Library by sending bibliographical information on new theses for recording in the annual publication **Canadian Theses**. Despite the lack of space, 565 new pamphlets and newspaper clippings were added. The Reference Department supplied 65 pages of biographical information on local people active in the creative and performing arts to the University of Victoria for inclusion in the forthcoming publication entitled **Creative Canada: a bibliographical dictionary of 20th Century Canadians in Literature and the Arts**. A very popular section of the Reference Reading Room is the corner containing the collection of calendars of other universities and colleges; formerly the responsibility for maintaining such a collection rested with the Registrar's Office, but there the calendars were not readily available to students proposing to continue their education in specialities at other universities.

The insatiable demands of the faculty and graduate students for additional research material is revealed by the interlibrary loan statistics. The transactions totalled 8,858, a sizeable increase over the 6,550 recorded the previous year. Of this past year's transactions 6,444 were requests originating here, and were about equally divided between books borrowed and photomaterials supplied. Our Library loaned to other libraries 1,308 books and supplied 1,106 photocopies. The Telex installed a year ago was used in sending 1,289 requests. The statistics of inter-library loan transactions in no way reflect the enormous amount of time-consuming work involved in verifying references, documenting requests, searching for locations, requesting and following up rare items, and communicating with the individuals concerned. Furthermore, the Interlibrary Loan Librarian was absent for three months during the year, placing an extra burden on other staff members.

For the first time, work in the Documents Section showed a levelling off. The acquisitions, including documents, maps and business reports, totalled 26,555, a slight decrease from the previous year. Circulation was 7,580, the number of reference questions, 1,875.

RUTHERFORD UNDERGRADUATE LIBRARY

The book collection in the Rutherford Undergraduate Library now totals 32,093 volumes, including the 4,247 volumes added during the year. As Mrs. Margaret Farnell, the Librarian, advocates in her report the collection must be developed more rapidly. The undergraduate collection, in order to properly serve the growing number of students, should be built up to 100,000 volumes. Mrs. Farnell acknowledges the assistance in book selection given by several members of teaching departments in choosing books for undergraduate courses with large enrolments.

The external circulation from the open-shelf collection was 64,836 as compared to 47,259 for the previous year. Similarly the internal circulation increased to 46,929 from 30,862. The total number of recalls went up only slightly, but the number of fines levied increased by nearly one-third for the open-shelf collection. In the Summer School of 1966 both the attendance and external circulation increased sharply.

In the Reserve Reading Room Mrs. Hanka Bednarski reports that approximately 6,000 books and 1,500 pamphlets were placed on reserve for 305 courses during the winter session. In Summer School there were 35 courses for which approximately 4,500 volumes were on reserve. The circulation of reserve books for the year was 68,247 as compared to 53,401 of the previous year. As in past years, Mrs. Bednarski was responsible for several excellent displays of an educational nature in the main rotunda of the Rutherford Library.

GENERAL SCIENCES DEPARTMENT

The General Sciences Librarian, Mrs. Emma MacDonald, has continued to build up the reference collection, particularly in indexing and abstracting services, until our science collection is one of the best in Canada. To the reference collection this year were added 167 new titles, 317 added volumes or sets, 873 new standards and 17 indexing and abstracting services. The General Sciences collection also acquired 4,138 new documents.

Mrs. Ivana Raletich, reference librarian in the Department, compiled 37 subject lists of periodical holdings, and co-ordinated these into a subject guide of all science periodicals in the Department. The subject bibliographies were made available to library representatives in teaching departments. In addition, eight subject bibliographies were compiled and also an "Indexing and abstracting services" and a "General bibliography of books on report and thesis writing", available in the Library. The Department's staff answered an average of 35 reference queries a day by telephone, in person, or by mail. Several orientation tours were given to new faculty and students during the year. In addition, facilities were twice made available to staff members of Imperial Oil for an instruction course on science literature.

As discussed elsewhere, senior library staff have been closely following developments in library automation and information retrieval; the General Sciences staff have taken responsibility for gathering material in these fields and bringing it to the attention of those library staff concerned with the future developments in automation.

The external circulation increased infinitesimally to 39,763. This levelling off is attributed to the six-week loan privilege for graduates, more frequent use by undergraduates of the Rutherford Library, and to longer opening hours in the Cameron Library. An analysis of books on departmental loan was made as it is from General Sciences that the largest number of books have been lent to teaching departments. The total number in all departments is 1,001, of which 138 were sent during the current year.

PHYSICAL SCIENCES LIBRARY

Heretofore the Physical Sciences Library has housed books in three subject areas, namely, Chemistry, Mathematics and Physics, but in mid-year with the removal of the Mathematics Department from the Physical Sciences Building to rented quarters in Campus Towers the Mathematics books were moved too. The removal of the collection and the withdrawal of the records from the catalogue involved the Supervisor, Mrs. Marjory Corah, in a great amount of extra work; as well, members of the Cataloguing Department had to produce a new card catalogue record. The removal of the books has made available more shelving space just when the shelves were becoming crowded.

In consequence of the move of the Mathematics books in the middle of December, the attendance and external circulation in the Physical Sciences Library decreased slightly, but internal circulation continued to go up. The Library circulated 11,421 books externally, and 21,032 internally. The Library sent out 5,149 recalls; it will be noted that this reading room does not have a fines system and in consequence half of all books circulated have to be recalled. During the year the Library added 1,734 volumes to the collection. The Library sent out for binding 859 periodicals.

MATHEMATICS LIBRARY

Mr. Masood Ahmad, in his first report as Supervisor of the Mathematics Library, says that this library, intended primarily for graduate students and teaching staff, circulated 1,605 volumes externally and 683 internally from its opening at Christmas. A favorite nook in the library for users is the current periodicals section. In the four months covered by the report the library added 369 volumes, and received six additional journal subscriptions.

MEDICAL SCIENCES LIBRARY

The Medical Sciences Librarian, Miss Phyllis Russell, reported that this department's book budget reached \$59,000, a 52% increase over the previous year. While the majority of the funds were supplied by the University, some came from grants made by donors, and in particular the College of Physicians and Surgeons of Alberta. During the year 1,728 books and 2,816 bound journals were added to the collection. The number of additional periodical subscriptions placed was 174. The collection of neurology periodicals purchased at a cost of \$68,000 as mentioned in last year's report, was received, and was found to contain approximately 110 titles with files usually complete back to volume one.

A year ago money was provided to create a collection of historical medical books to be known as the Rawlinson Collection in honour of Dr. H. E. Rawlinson, Professor Emeritus of Anatomy. Work has begun on the gathering of historical treatises in this science.

A survey of the Medical Library's monograph collection was undertaken by members of the Faculty of Medicine during the fall and winter

of 1966 with a view to making recommendations on how to round out subject collections.

The Medical Sciences staff give an extensive reference service entailing lengthy literature searches; as examples of time involvement in reference service in depth, nearly a month of one librarian's time was spent in a literature search in connection with one extremely rare medical occurrence, and several days were spent on another. Statistically, the Library answered 701 reference questions.

The external circulation from the Medical Sciences Library was 22,186, while the internal circulation was 49,477. Some 2,369 requests for the xeroxing of articles were processed; of these, 345 were for doctors in the city and province.

During the year the decision was taken that the Medical Sciences Library should be moved from the Cameron Library to the future Health Sciences Complex south of 87th Avenue. When the Library is moved there, about the year 1972, some duplication of basic science material will be necessary as the Medical Sciences Library is at present using material housed on the Science floor. There has been some discussion of the possibility of developing a selected dissemination of information service using the computer in the Health Sciences Complex.

JOHN W. SCOTT LIBRARY

The John W. Scott Library in the University Hospital is used mainly by residents and internes, although others would use it were more reading space available. The library circulated 1,053 journals and 916 books. The internal circulation was 7,173 journals and 2,664 books. The library added 16 journal subscriptions during the year and received an additional 84 books. The shuttle service between the Cameron Library and this library continues to meet specialized requests from medical personnel.

NURSING-REHABILITATION MEDICINE, DRAMA LIBRARY IN CORBETT HALL

The Library was under the supervision of Mrs. Jenny Rootman during the year. It was open longer hours than heretofore. The Library received heavy use from the students in the School of Nursing. The statistics of circulation are interesting since the Library records a decrease in external circulation and an increase in internal circulation of almost the same percentage. This figure suggests that when the Library was provided with better quarters these were more conducive to study, so that students did most of their work in the Library. The figure for external circulation was 2,807, a decline of 10%; the internal circulation was 6,301, an increase of 7%.

LAW LIBRARY

The Law Librarian, Miss Patricia Coffman, states that for purposes of collection building the Law Library had a book fund of \$66,300. The

Library added 6,196 volumes, but at the end of the year 2,329 volumes were still on orders outstanding. The Library has now completed its development phase in that it has acquired a basic collection of United States material.

The Library placed subscriptions to over 100 new legal periodicals.

In September, just before the opening of classes, the Law Library staff, with assistance from Cameron Library staff, in short order had to reshelve the whole of the Library's collection. Over the year Mr. Solt completed an inventory of the books available in the Law collection. During the past summer the card catalogue was divided into sections. Exhibits of legal material were put on display during the year.

The attendance for the year in the Law Library was, during the day, 8,616 and during the evening 3,809. This represents a total increase of 14%. The total circulation of books for the year was 18,959. The Library staff answered 2,435 reference questions.

A programme setting out the space requirements of the library was prepared for the planning committee responsible for planning the new Law Building to be built in Garneau.

EDUCATION LIBRARY

This was a year of frustration in the Education Library inasmuch as the third floor addition promised early in the year failed to materialize and the automated circulation system failed to work satisfactorily; however, as this report is being written the third floor is under construction and the automated circulation system is expected to be operational by the autumn of 1967. The attendance as recorded by the turnstiles showed a slight decrease though circulation increased; this trend suggests that more students are coming to borrow books, but are discouraged from using the library to study because the seating space is taxed to capacity.

In April the Education Librarian, Mr. Mohan Sharma, in consultation with the University Librarian, drafted a projection of the Education Library's requirements for 1968-1974. The document was entitled **Long Range Development of the Education Library**, and was distributed to members of the Faculty of Education.

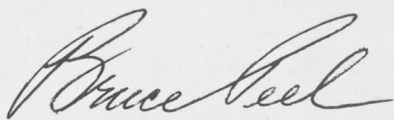
In accordance with the plan a major collection development programme was begun. Standing orders for all trade publications in the fields of education and educational psychology published in the United States were placed with Richard Abel & Co. The Education Librarian undertook responsibility for ordering materials relating to adult education and higher education. A standing order was placed with the United States Office of Education for all its publications. Contacts were established with French-Canadian librarians who could suggest educational publications in French.

In the Curriculum Laboratory the Library has built an impressive filmstrip collection and improved the phonorecord collection. To the former collection 1,150 filmstrips were added; to the latter, 350 phonorecords and 180 tapes. The indexing of the above, and other non-book

material such as wall-maps, pictures, single concept films, slides, and transparencies, was done by Curriculum Laboratory staff.

The Education Librarian continued to index for the **Canadian Education Index** the Alberta education publications, and even extended it to cover the educational journals of the Prairie Provinces.

As predicted earlier by the Education Librarian, circulation statistics showed a levelling off. The total external circulation for the year was 189,375, an increase of 18.8% as compared with the 34.6% of the previous year. In six different months the circulation touched the 20,000 volume figure, and finally in March rose to 29,223 volumes. Internal circulation, at 173,743 volumes, increased only 25.9% as compared to 41.7% the previous year. The attendance, as recorded by the turnstiles, was 411,914 persons, a decrease of —0.4%, and as stated earlier indicates that seating is being used to capacity in this Library.

A handwritten signature in cursive script, reading "Bruce Beel". The signature is fluid and elegant, with a large initial 'B' and a long, sweeping tail.

Librarian To The University.

SELECTED LIST OF NOTABLE ACQUISITIONS

1966-67

SETS AND MAJOR PURCHASES

Austriaca collection.

Salzburg collection—some supplementary material.

League of Nations Documents collection.

19th century "penny dreadfuls" collection.

Brunet, Jacques Charles. *Manuel du libraire et de l'amateur de livres*. Paris, 1860-80. (Reprint, 1966) 8 v.

Schaltenbrand, George. *Einführung in die stereotaktischen Operationen, mit einem Atlas des menschlichen Gehirns*. Stuttgart, 1959. 3 v.

Bibliothèque de l'Ecole des Chartes. *Revue d'Erudition*. Paris, Didier. 33 v.

Fontane, Theodor. *Gesammelte Werke*. Berlin, F. Fontane, 1905-1909. 21 v.

Auerbach, Berthold. *Gesammelte Schriften*. Stuttgart, Cotta, 1863-64. 22 v. in 11.

Bénézit, Emmanuel. *Dictionnaire critique et documentaire des peintres, sculpteurs . . .* Paris, R. Roger et F. Chernoviz (etc.), 1911-23. 8 v.

Archiv für Meteorologie, Geophysik und Bioklimatologie. Serie A: Meteorologie und Geophysik. Bd. 1. Wien, Springer Verlag, 1948-, Rds 1-14 in 43 v.

Jöcher, Christian Gottlieb. *Allgemeines Gelehrten-Lexicon*. Leipzig, 1750-1897. (Reprint, G. Olms Verlagsbuchhandlung, Hildesheim, 1960).

Wiener Studien. *Zeitschrift für klassische Philologie*. Wien, 1879-1955. (Kraus Reprint, 1962) 79 v.

Zeller, Eduard. *Die Philosophie der Griechen in ihrer geschichtlichen Entwicklung*. 7. unveränd. Aufl. Hildesheim, Olms (1963). 3 Tome in 6.

Boyle, Robert. *Works*. Edited by Thomas Birch, with an introd. by Douglas McKie. Hildesheim, G. Olms, 1965-1966. Reprographischer Nachdruck der Ausgabe, London, 1772. 6 v.

Bruno, Giordano. *Opera Latina Conscripta*. Napoli, 1879-1891. (Reprint, Stuttgart, Holzboog, 1962). 8 v. in 3 pts.

Castelli, Ignaz Franz. *Sämtliche Werke*. Wien, A. Pichler, 1844-59. v. 1-15, 17-22.

Lenau, Nicolaus. *Sämtliche Werke und Briefe in 6 Bänden*. Hrsg. von Eduard Castel. Leipzig, Insel Verlag, 1910-28. 6 v.

Raupach, Ernst Benjamin Salomon. *Dramatische Werke ernster Gattung*. Hamburg, G. Hoffmann und Campe, 1835-43. 16 v. in 8.

EXTERNAL STATISTICS

1966-67

Service Point	1965-66	1966-67	% Inc./Dec.	% of 1966-67 Total
Rutherford Undergraduate	47,064	64,649	+ 37.0	11.8
Rutherford Reserve	53,225	67,900	+ 27.0	12.4
Rutherford Law	7,718	5,449	— 29.0	.9
Cameron:				
Circulation	124,810	138,601	+ 11.0	25.3
Reference	689			
Documents	3,771	3,156	— 17.0	.6
Periodicals	4,428	3,410	— 23.0	.6
2nd Floor: Social Sciences				
3rd Floor: Humanities				
4th Floor: General Sciences ..	39,400	39,849	+ 1.0	7.3
5th Floor: Medical Sciences	21,290	22,271	+ 5.0	4.1
TOTAL	194,388	207,287	+ 7.0	37.9
Education:				
Main Circulation	78,627	90,005	+ 14.0	16.5
Reserve Room	44,144	53,000	+ 20.0	9.7
Periodicals				
Curriculum Lab.	36,155	40,786	+ 12.0	7.5
TOTAL	158,926	183,791	+ 16.0	33.7
Physical Sciences	13,468	11,441	— 15.0	2.1
Nursing Rehab.	3,152	2,807	— 10.0	.5
John W. Scott	427	1,971	+361.0	.4
Mathematics		1,685		.3
TOTAL	478,368	546,980		100.0

INTERNAL STATISTICS

1966-67

Service Point	1965-66	1966-67	% Inc./Dec.	% of 1966-67 Total
Rutherford Undergraduate	33,365	46,600	+ 39.0	10
Rutherford Reserve	0	0	0.0	0.0
Rutherford Law	6,115	15,126	+147.0	3.2
Cameron:				
Circulation	0	0	0.0	0.0
Reference	0	0	0.0*	0.0
Documents	4,041	3,021	— 25.0	0.6
Periodicals	28,109	6,947	— 75.0	1.5
2nd Floor: Social Sciences	44,428	50,777	+ 14.0	10.9
3rd Floor: Humanities	30,119	38,398	+ 27.0	8.3
4th Floor: General Sciences ..	28,326	44,412	+ 57.0	9.5
5th Floor: Medical Sciences ..	38,320	49,027	+ 28.0	10.5
TOTAL	173,343	192,582	+ 11.0	41.3
Education:				
Main Circulation	47,652	60,455	+ 27.0	13.0
Reserve Room	0	0	0.0	0.0
Periodicals	62,434	77,628	+ 24.0	16.7
Curriculum Lab.	26,593	35,662	+ 34.0	7.7
TOTAL	136,679	173,745	+ 27.0	37.4
Physical Sciences	18,820	21,042	+ 12.0	4.5
Nursing Rehab.	5,852	6,301	+ 7.0	1.4
John W. Scott	4,122	9,866	+139.0	2.1
Mathematics	0	674	0.0	0.1
TOTAL	378,296	465,936		

* Internal Statistics for Reference not included.

PROFESSIONAL ACTIVITIES OF THE LIBRARY STAFF

University of Alberta, Edmonton

April 1, 1966 — March 31, 1967

ABBREVIATIONS:

Alta. L.A.	—Alberta Library Association
A.A.L.L.	—American Association of Law Libraries
A.L.A.	—American Library Association
A.C.R.L.	—Association of College and Research Libraries
I.S.A.D.	—Information Science and Automation Division
R.S.D.	—Reference Services Division
R.T.S.D.	—Resources and Technical Services Division
A.A.S.U.A.	—Association of the Academic Staff of the University of Alberta
A.C.L.T.	—Association of Canadian Law Teachers
A.I.D.	—Association Internationale des Documentalistes
A.P.L.U.A.	—Association of the Professional Librarians of the University of Alberta
B.S.C.	—Bibliographical Society of Canada
B.C.T.F.	—British Columbia Teachers' Federation
B.C.T.L.A.	—British Columbia Teacher-Librarians' Association
C.A.S.	—Canadian Association of Slavists
C.A.U.T.	—Canadian Association of University Teachers
C.L.A.	—Canadian Library Association
A.S.S.	—Adult Services Section
C.A.C.U.L.	—Canadian Association of College and University Libraries
C.S.L.A.	—Canadian School Libraries Association
I.S.S.	—Information Services Section
R.S.L.	—Research and Special Libraries
T.S.S.	—Technical Services Section
E.L.A.	—Edmonton Library Association
I.A.A.L.D.	—International Association of Agricultural Librarians & Documentalists
I.P.L.O.	—Institute of Professional Librarians of Ontario
M.L.A.	—Medical Library Association
S.L.A.	—Special Libraries Association

AUXIER, Margaret. **Member:** A.L.A. (A.C.R.L.; R.S.D.); Alta. L.A.; A.P.L.U.A.; C.L.A. (C.A.C.U.L.); E.L.A. **University Activities:** A.A.S.U.A.; C.A.U.T. **Attended:** C.L.A. Conference, Calgary, June 1966.

BEDNARSKI, Hanka. **Member:** A.L.A. (A.C.R.L. Alta. L.A.; A.P.L.U.A.; E.L.A.) **Other Activities:** Canadian Polish Centennial Committee. **Attended:** C.L.A. Conference, Calgary, June, 1966.

CHA, Karen.

CHEN, Rachel. **University Activities:** A.A.S.U.A.; C.A.U.T.

COFFMAN, Patricia. **Member:** A.A.L.L. (Exhibits Committee); A.C.L.T. **University Activities:** C.A.U.T.; Law Building Committee (Library Consultant); Library Committee, Sub-Committee of Social Sciences; Promotions Committee of the Library. **Attended:** A.C.L.T. Conference, May, 1966; A.A.L.L. Conference, July, 1966. **Lectures:** Legal research lectures given to Law freshmen for ten weeks.

DUNCAN, Malcolm. **Member:** A.L.A. (Comprehensive membership); A.P.L.U.A.; B.C.T.L.A.; B.C.T.F. (Associate Membership); C.L.A. (A.S.S.; C.A.C.U.L.; I.S.S.; R.S.L.; T.S.S.) **University Activities:** A.A.S.U.A.; C.A.U.T. **Publications:** Interrelationships Between Man and His Environment with Emphasis on the Population Explosion, a selected bibliography of materials in the Library. **Lectures:** Library orientation lectures and tours.

EIKELAND, Audrey.

FARNELL, Margaret. **Member:** Alta. L.A.; A.P.L.U.A.; C.L.A. (Discussion Leader, Utilization of Professional Librarians); Asst. Social Convener, E.L.A. **University Activities:** A.A.S.U.A. **Attended:** C.L.A. Conference, Calgary, June, 1966. **Lectures:** Freshmen orientation lectures, September, 1966; Several talks and tours of the library given to Nursing students, Dental Auxiliaries and students from Thailand.

FENTON, Yvonne. **Member:** A.P.L.U.A. (Committee on Tenure and Status); Library Association, Great Britain (Cataloguing Section). **Attended:** Colloquium on Anglo-American Cataloguing Code, University of Toronto Library School, March 31 - April 1, 1967.

FREIFIELD, Norma. **Member:** A.L.A. (A.C.R.L.); Alta. L.A.; A.P.L.U.A.; C.L.A. (C.A.C.U.L.); Copyright Committee; Chairman, Resolutions Committee). **University Activities:** A.A.S.U.A.; C.A.U.T.; Promotions Committee of the Library; Selections Committee of the Library. **Other Activities:** Past President, Alpha Chapter, Delta Kappa Gamma Society. **Attended:** Delta Kappa Gamma Society Provincial Conference in Edmonton, April, 1966; C.L.A. Conference, Calgary, June, 1966. **Lectures:** Twenty-two lectures on library orientation to groups of students, classes and individuals; tour of the Cameron Library to students attending Library Custodians course and to two groups of students from McKernan School.

GRLICA, George.

HAMILTON, Dorothy. **Member:** Alta. L.A.; B.S.C.; C.L.A. (C.A.C.U.L.). **University Activities:** Secretary, Rare Book Committee; Secretary, Archives Committee; A.A.S.U.A. **Publications:** News from the Rare Book Room, v. 2, no. 2, October, 1966. **Lectures:** Gave tours of the Rare Book and Archives Dept. to staff, students and visiting dignitaries.

HOBBS, Brian. **Member:** Councillor, A.P.L.U.A.

HOWELL, Marjorie.

HYRAK, Wasyl. **Member:** A.P.L.U.A.; C.L.A. (C.A.C.U.L.) **Other Activities:** C.A.S.; Ukrainian Youth Association; Canadian League for Ukraine's Liberation.

KANTAUTAS, Adam. **Member:** A.L.A. (A.C.R.L.; R.T.S.D.); Alta. L.A.; A.P.L.U.A.; C.L.A. (C.A.C.U.L.; T.S.S.); E.L.A. **University Activities:** A.A.S.U.A.; C.A.U.T. **Attended:** C.L.A. Conference, Calgary, June, 1966.

LEVERSEDGE, Lilian. **Member:** A.L.A. (A.C.R.L.; R.T.S.D.); Alta. L.A.; C.L.A. (C.A.C.U.L.; R.S.L.; T.S.S.). **Attended:** C.L.A. Conference, Calgary, June, 1966.

MacDONALD, Emma. **Member:** A.L.A. (A.C.R.L.; I.S.A.D.; R.S.D.; R.T.S.D.); Alta L.A.; A.I.D.; A.P.L.U.A.; C.L.A. (C.A.C.U.L.; I.S.S.; R.S.L.); I.A.A.L.D.; S.L.A. (Biological Sciences; Documentation; Engineering; Metals/Materials; Petroleum). **University Activities:** A.A.S.U.A.; C.A.U.T.; Information Retrieval Library Committee; Medical Sciences Library Development Committee. **Attended:** C.L.A. Conference, Calgary, June, 1966; Alberta Experimental S.D.I. Association meeting, November, 1966; Information Retrieval Conference, Research Council of Alberta, March, 1967. **Lectures:** Orientation and instruction tours for faculty, students and visiting scientists.

MacINNIS, Glenda.

MENG, Timothy. **Member:** Alta. L.A.; C.L.A. **University Activities:** A.A.S.U.A.; C.A.U.T.

MIELKE, Frances. **Member:** A.P.L.U.A.; C.L.A. (C.A.C.U.L.). **University Activities:** A.A.S.U.A.; C.A.U.T. **Other Activities:** Secretary-Treasurer, Kirk United Church Choir. **Attended:** C.L.A. Conference, Calgary, June, 1966. **Lectures:** Several orientation lectures to students.

MUNRO, Katherine. **Member:** M.L.A. **University Activities:** A.A.S.U.A.; C.A.U.T. **Lectures:** Orientation lectures for first year medicine students.

NODEN, Denys. **Member:** President, A.P.L.U.A.; C.L.A. (C.A.C.U.L.; T.S.S.). **University Activities:** A.A.S.U.A. (Salary Committee). **Other Activities:** Faculty Club (Secretary, House Committee). **Attended:** C.L.A. Conference, Calgary, June, 1966.

PAAP, Thea. **Member:** A.P.L.U.A.

PEEL, Bruce. **Member:** A.L.A.; Alta. L.A.; Second Vice-President, B.S.C.; C.L.A. (Past President, C.A.C.U.L.; Committee on Needed Library Schools). **University Activities:** General Faculty Council; National Survey of Canadian Academic Libraries (Member, Study Team); University Library Committee. **Attended:** C.L.A. Conference, Cal

OLSON, Eugene G. **Member:** A.A.L.L.; Ex Officio Executive Member, Alta.L.A.; C.L.A. President, E.L.A. **Attended:** C.L.A. Conference, Calgary, June, 1966.

Libraries", *C.A.U.T. Bulletin*, v. 4, no. 4, April, 1966, p. 7-14; "The Last Battle", (Illus. by Professor Norman Yates), *The Beaver*, Outfit 297, Winter, 1966, p. 12-14; "The First Press in the Canadian West", *Western Producer*, January 5, 1967; "The Coal Fleet" in *Boats and Barges on the Belly*, compiled by Alexander Johnston (Lethbridge, 1966); "A New School of Librarianship", *The New Trail*, v. 24, no. 3, p. 18; Book review: *Saskatoon, the Serenity and the Surge* by S. P. Chubb, reviewed in *Saskatchewan History*, v. 20, no. 1, Winter, 1966, p. 37. **Lectures:** "Steamboats on the Saskatchewan", University extension course on Western Canadian History, November 8, 1966—also to the Historical Society of Alberta, Edmonton Branch, December 7, 1966; "The lure of the West, immigration pamphlets", Bibliographical Society of Canada, June 19, 1966; Radio talk: "English writers in the Early West" CKUA, November 24, 1966.

PURKIS, Lloanne. Member: A.P.L.U.A.

PYRCH, Jeannette. Member: A.P.L.U.A.

RALETICH, Ivana. Member: Alta. L.A.; A.P.L.U.A.; C.L.A. (C.A.C.U.L.); I.A.A.L.D. **University Activities:** A.A.S.U.A. **Attended:** C.L.A. Conference, Calgary, June, 1966.

ROONEY, Sieglinde. Member: Treasurer, A.P.L.U.A.; Area Representative, C.L.A. **Publications:** "Subject List of Filmstrips held in the Curriculum Laboratory". **Lectures:** Thirty-eight orientation lectures to students.

ROWSWELL, R. Member: A.L.A.; A.P.L.U.A.; C.L.A.

RUSSELL, Phyllis. Member: Alta. L.A.; C.L.A. (C.A.C.U.L.); M.L.A. **University Activities:** A.A.S.U.A.; C.A.U.T.; Medical Sciences Library Committee; Dental Library Committee; Information Retrieval Committee; Building Committee, Health Sciences Center Library. **Attended:** Workshop on Dental Libraries sponsored by Canadian Dental Association, March, 1967; Meeting of C.L.A. Committee on Medical Science Libraries in conjunction with Executive of the Association of Canadian Medical College; M.L.A. Meeting, Boston, June, 1966; C.L.A. Conference, Calgary, June, 1966.

SHARMA, Mohan. Member: A.I.D.; A.P.L.U.A.; C.L.A. (Library Mechanization Committee; C.A.C.U.L.; C.S.L.A.; I.S.S.; R.S.L.); I.P.L.O.; National Education Association (Voter for "Outstanding Education Books of the Year"). **University Activities:** A.A.S.U.A.; C.A.U.T.; Council of the Faculty of Education (Archives and Museums Committee); Curriculum Library and Teaching Materials Laboratory Committee (Subcommittee for Materials Selection); Education Library Committee; Consultant, Materials Center, Faculty of Education, University of Calgary. **Attended:** C.L.A. Conference, Calgary, June, 1966; Seminar on Computer Use in Libraries, University of Illinois, July, 1966; Information Retrieval Conference, Research Council of Alberta, March, 1967. **Publications:** "Long Range Development of the Education Library, University of Alberta", in collaboration with Bruce Peel; Indexer, *Canadian Education Index*; Collaborated in the compilation of the "Subject Headings for Canadian Education Index". Canadian Council for Research in Education, Ottawa, 1967. **Lectures:** Ed. CI. 500 Seminar on Educational Literature Searching; orientation lectures to students and faculty members. **Grants:** Friends of the University Grant to attend the seminar on computer use in libraries.

SUBBARAO, Suseela.

SUCHOWERSKY, Celestin. **Member:** Alta. L.A.; E.L.A.; Councillor, A.P.L.U.A. (Chairman, Salary Committee). **Other Activities:** C.A.S. (Chairman, Committee on the Survey of Library Resources); Vice-President, Ukrainian War Veterans' Assoc. (Dominion Executive). **Attended:** C.A.S. Conference, Sherbrooke, June, 1966. **Presented Paper:** "Problems of Slavic Collections at the Universities of Canada". **Lectures:** "Introduction to Soviet and East European bibliography and collection", Interdepartmental Seminar in Soviet and Slavonic Studies, November, 1966.

SWANSON, Audrey. **Member:** Alta. L.A.; A.P.L.U.A. **Attended:** Alta. L.A. Conference, 1966.

TURNER, George. **Member:** A.L.A. (A.C.R.L.; I.S.A.D.; R.T.S.D.; Cataloguing and Classification Section Subject Headings Committee); Secretary, Alta. L.A.; Councillor, A.P.L.U.A. (Salary Committee); Beta Phi Mu; Councillor and Parliamentarian, C.L.A. (Chairman, Constitution Committee; Watch and Ward (Intellectual Freedom) Committee; C.A.C.U.A.; T.S.S.); E.L.A.; I.P.L.O. **University Activities:** A.A.S.U.A.; C.A.U.T.; University Archives Committee. **Other Activities:** Alberta Library Board. **Attended:** Alta. L.A. Annual General Meeting, Calgary, 1966; C.L.A. Conference, Calgary, June, 1966; Co-operation among Western University Libraries Conference. **Publications:** Review: *Index to Canadian Legal Periodical Literature*, 1963-1965, in *Canadian Library*, v. 23, March, 1967, p. 385-386. **Lectures:** "The Consultants Report", panel discussion at the A.P.L.U.A. meeting, January, 1967.

LIBRARY PUBLICATIONS, 1966-67

1. REPORT OF THE UNIVERSITY LIBRARIAN, 1965-66; (Abridged version in Annual Report of the Governors)
Distribution: Senior university officials and Canadian university libraries.
2. STANDING ORDERS RECEIVED BY THE UNIVERSITY OF ALBERTA LIBRARIES IN EDMONTON: SUPPLEMENT No. 2, COVERING PERIOD APRIL 1, 1966, TO APRIL 30, 1967. (Prepared by Staff of the Order Department)
Distribution: Departmental library representatives and certain other faculty members.
3. LIST OF NEW SUBSCRIPTIONS RECEIVED WITH CHANGE OF TITLE NOTES; Supplement: November 10, 1966 covering period April, 1966 - November, 1966.
Distribution: Departmental library representatives.
4. LIBRARY INFORMATION BULLETIN—TO TEACHING STAFF No. 15 Standing Blanket Orders—a progress report.
Distribution: To all teaching staff.

5. LIBRARY GUIDE (Rev. ed.)
Distribution: Freshmen at the beginning of the term, and available to all library users at service counters.
6. LIBRARY GUIDE FOR GRADUATE STUDENTS (Rev. ed.)
Distribution: Graduate students.
7. BIBLIOGRAPHIES: A SELECTED BIBLIOGRAPHY OF MATERIALS ON COMMUNIST CHINA IN THE LIBRARY OF THE UNIVERSITY OF ALBERTA, JULY 1966: A SELECTED BIBLIOGRAPHY OF MATERIALS IN THE LIBRARY OF THE UNIVERSITY OF ALBERTA ON THE INTERRELATIONSHIPS BETWEEN MAN AND HIS ENVIRONMENT WITH THE EMPHASIS ON THE POPULATION EXPLOSION, 1967. (Prepared by Staff of the Circulation Department)
Distribution: Available in the library.
8. GENERAL BIBLIOGRAPHY OF BOOKS ON REPORT AND THESIS WRITING (Rev. ed. March, 1967). (Prepared by Staff of the General Sciences Department)
Distribution: Available in the library.
9. BIBLIOGRAPHIES: AGRICULTURAL SCIENCES; BIOLOGICAL SCIENCES; ENGINEERING AND TECHNOLOGY; GEOLOGY; GENERAL REFERENCE WORKS; HOUSEHOLD ECONOMICS, DAIRY AND FOOD SCIENCE; MATHEMATICS, ASTRONOMY AND PHYSICS; SCIENCE (GENERAL). (Prepared by the Staff of the General Sciences Department)
Distribution: Library representatives.
Available for consultation in the library.
10. PERIODICAL TITLES, 1966 (Subject bibliographies prepared by Mrs. Ivana Raletich and General Sciences Staff).
Distribution: Library representatives.
Available in the library.
11. BIOCHEMISTRY, BIOPHYSICS, AND GENETICS PERIODICALS IN THE MEDICAL SCIENCES DEPARTMENT, CAMERON LIBRARY, 1967. (Prepared by the Staff of the General Sciences Department)
Distribution: Available in the library.
12. RECENT ACQUISITIONS. (Prepared monthly by Staff of the General Sciences Department)
Distribution: Available in the library.
13. BOOKS AND NEW JOURNAL SUBSCRIPTIONS RECEIVED IN THE MEDICAL SCIENCES LIBRARY. (Prepared and distributed monthly by Staff of the Medical Sciences Department)
Distribution: Heads of Departments, Faculty of Medicine.
14. SUBJECT LIST OF FILMSTRIPS HELD IN THE CURRICULUM LABORATORY. (Prepared by Mrs. S. Rooney of the Education Library)
Distribution: Limited.

1966

Distribution: Limited to bibliophiles.

16. THE LIBRARY COMMITTEE AT THE UNIVERSITY OF ALBERTA: CONSIDERATIONS AND RECOMMENDATION OF THE LIBRARIAN. (Prepared by Bruce Peel, Librarian, October 3, 1966)

Distribution: G. F. C. Committee on Procedures.

17. A TENTATIVE PROGRAMME FOR THE PROVISION OF LIBRARY SPACE AND FACILITIES FOR THE UNIVERSITY OF ALBERTA UNTIL THE 21st CENTURY. (Prepared by Library Administration)

Distribution: Campus Planning Committee
Ad hoc Committee on Academic and Campus Planning.
Library Committee.

18. PROBLEM OF SPACE FOR LIBRARY PROCESSING STAFF IN 1966-67. (Prepared by Bruce Peel, Librarian)

Distribution: Campus Planning Committee.

19. LONG RANGE DEVELOPMENT OF THE EDUCATION LIBRARY, UNIVERSITY OF ALBERTA. (Prepared by Mohan Sharma, Education Librarian, in consultation with Bruce Peel, Librarian, April, 1966)

Distribution: Campus Planning Committee and Faculty of Education.

20. LIBRARY STAFF INFORMATION BULLETIN, Nos. 53-61

Distribution: Limited unless content of wider interest.

21. DRUG INFORMATION SOURCES. (Prepared by the Staff of the Medical Sciences Department)

Distribution: Students in Medicine, Dentistry, and Pharmacy doing the drug evaluation assignment under the Department of Pharmacology.

22. MAPS OF LAW LIBRARY AND RULES. (Prepared by Miss P. Coffman).

Distribution: Law students and visitors.

23. INDEXING AND ABSTRACTING SERVICES AVAILABLE IN GENERAL SCIENCES DEPARTMENT, CAMERON LIBRARY. (Prepared by Staff of General Sciences Department)

Distribution: Available in the library.

24. REPORT OF MEETING OF LIBRARY REPRESENTATIVES OF TEACHING DEPARTMENTS, NOVEMBER 16, 1966. (Prepared by G. G. Turner)

25. UNITED STATES UNIVERSITY PRESSES BLANKET ORDER, DECEMBER 1, 1966 - JANUARY 1, 1967.

Z 883 A3 A35 1966/1967
UNIVERSITY OF ALBERTA LIBRARY
REPORT OF THE UNIVERSITY
LIBRARIAN TO THE PRESIDENT
SERIAL M1 39684169 LAW



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Z 883 A3A35 1966/67

Alberta. University. Library.

Report of the University Librarian
to the President.

LAW LIBRARY

LAW LIBRARY

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